BOARD POLICY – SECTION NUMBER: 09.01.05.01

SUBJECT: HILLSBOROUGH COUNTY HONORARY ROADWAY DESIGNATIONS

EFFECTIVE DATE: JANUARY 21, 2016

SUPERSEDES: NEW

Purpose:
To provide the Board of County Commissioners parameters, guidance and procedures for the implementation of Honorary Roadway Designations for County Roads.

Policy:
The Board of County Commissioners approves and adopts the Hillsborough County Honorary Roadway Designations policy. County roadways proposed and selected to have an honorary designation are NOT officially renamed, nor is the existing street numbering system to be altered.

Honorary designations shall be limited to persons that have made significant contributions to Hillsborough County. Honorary designations shall not be named after commercial, profit or non-profit organizations.

The proposed honoree must represent:
1. An individual of known historic or cultural importance to Hillsborough County and/or its residents.
2. An individual with a distinguished career brought to the county or notable humanitarian achievement made while a resident of Hillsborough County.
3. An individual should be projected to be of long-term, or even perpetual, importance to the people of Hillsborough County.

An honorary County roadway designation is a distinct honor that requires a supermajority vote by the BOCC. Only one (1) designation per named County roadway shall be allowed.

Public rights of way and named County streets are the only areas that fall under honorary designation under this BOCC policy.

Guidelines:
One (1) sign in each direction of travel for the segment of honorary County roadway designation shall be allowed, with a maximum of two signs per dedication.

Honorary roadway designation signs shall be 24” x 36”, type ‘C’ Highway font, green background with white legend OR brown background with yellow legend. The designation shall occupy the top ½ of the sign, the Hillsborough County logo shall be mounted in the center of the sign, and the bottom ½ of the sign shall clearly state the year designated as such by the Board of County Commissioners. The following is an illustrative example:
Honorary designations should be no more than sixteen (16) characters in length (spacing and abbreviations are considered one (1) character) and extension shall match existing roadway name extension (e.g., Boulevard/Boulevard, Road/Road, Avenue/Avenue).

Honorary Roadway segments shall be a minimum of a ½ mile and no longer than one (1) mile in length.

Honorary Roadway segments shall be consistent with requirements of the Manual of Uniform Traffic Control Devices (MUTCD).

**Responsibilities:**

The Communications & Digital Media Department and the Public Works Department will ensure that the approved designations meet all policy guidelines.

The Public Works Department shall fabricate and install the honorary roadway designation. Public Works will determine the specific installation locations based upon the most feasible area as near to the approved designations as possible. Public Works will provide notification to the Hillsborough County 9-1-1 Agency of the honorary designation at the time of installation.

Honorary Roadway designations shall be reaffirmed by the BOCC five (5) years from the date of installation. Designations not reaffirmed after five (5) years will be removed by the Public Works Department. The Public Works Department shall track and bring reaffirmations to the BOCC via agenda item for consideration.

Funding shall be provided by the BOCC to cover costs of new installations and the replacement of reaffirmed designations.

**Approved By:** Board of County Commissioners  
**Approval Date:** January 21, 2016